

**Minutes
Grant County Fiscal Court
July 20, 2015**

Call to Order

Judge/Executive Stephen Wood called to order the July 20, 2015 meeting of the Grant County Fiscal Court.

Those in attendance were Judge/Executive Stephen P. Wood; Magistrates Jacquelyn Riley, and Shawna Coldiron; and Deputy Judge/Executive & Fiscal Court Clerk Scott Kimmich; Sheriff Chuck Dills.

Citizens in attendance were: Deputies Mike Webster and Bobby Webb, & Robert Hall.

Invocation and Pledge of Allegiance

Judge Wood led in the Pledge and called upon Rev. Barry Robinson, Williamstown United Methodist Church, to offer the invocation and lead in the Pledge.

Review and Approval of the Agenda

Judge Wood presented the Amended Agenda for approval. Magistrate Coldiron offered a motion to approve and Magistrate Riley seconded the motion. Upon a roll call vote Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

Approval of the Minutes

Judge Wood presented the minutes of the meeting held July 6, 2015 for consideration. Magistrate Riley offered a motion to approve with some "minor grammatical changes" she stated she would submit to the clerk. Magistrate Coldiron seconded the motion. Upon a roll call vote Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

Fiscal Matters

Claims List

Judge Wood presented for approval the claims list dated July 20, 2015 against the General, Road, and Jail as well as those claims for utilities paid pursuant to the standing order. Magistrate Riley questioned whether the books for the SAP program at the jail could be paid for from the commissary fund and was advised they could, this is simply the fund from which they have been purchased in the past, and that the administration could certainly direct the jailer to take them from commissary proceeds in the future.

Magistrate Coldiron confirmed the check to the Industrial Development Authority is the quarterly payment and was advised that was accurate.

Magistrate Riley offered a motion to approve and Magistrate Coldiron seconded the motion.

Upon a roll call vote Magistrate Coldiron voted AYE on all claims other than those to Owen Rural Electric Cooperative, upon which she would like the record to reflect present but not voting, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried.

Resolution 15-02 (Q)

Judge Wood presented Resolution 15-02(Q) approving line item transfers, within funds, to provide for the payment of bills.

Magistrate Riley offered a motion to approve and Magistrate Coldiron seconded the motion. Upon a roll call vote Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

Credit Cards

Judge Wood requested authorization of the Fiscal Court to secure a second card, through Forcht Bank, without increasing the credit line, in name of the County Judge/Executive to be used pursuant to the policies of the Fiscal Court.

Judge Wood advised when the Fiscal Court assumed office in January all credit cards were called in and are now issued only on an as needed basis, from the Judge/Executive's office and returned daily. He advised there are occasions when the card is checked out or when he is traveling on county business where the card is not accessible and there is a need to make a credit card purchase. Therefore the request is to issue a second card in the same account, with the same restrictions and against the same credit line to insure accessibility.

Magistrate Coldiron offered a motion to approve and Magistrate Riley seconded the motion. Upon a roll call vote Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

Executive Orders

Judge Wood presented for confirmation by the court his appointment of Joseph Gordon as a full-time Equipment Operator/Laborer at the Grant County Road Department, to fill an existing vacancy at an hourly rate of \$12.00 per hour. Said appointment to be effective July 21, 2015 and to be in place for an indeterminate period of time.

Magistrate Riley offered a motion to approve and Magistrate Coldiron seconded the motion. Upon a roll call vote Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

New Business

Extension of Solid Waste Contract

Judge Wood requested court approval to accept the recommendation of the Grant County 109 Solid Waste Management District to approve the first extension of the contract for Republic Services.

Magistrate Riley offered a motion to approve and Magistrate Coldiron seconded the motion. Upon a roll call vote Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

Contract for Construction Management at the Detention Center

Judge Wood requested court approval to authorize Judge/Executive Stephen P. Wood to negotiate a contract and fee for service for Construction Management Services with Trace Creek for the renovation of the Grant County Detention Center.

Judge Wood informed the court that working with the architects, Brandstetter Carroll, advertisements were developed and Requests for Qualifications were placed for construction management services for the renovation of the Grant County Detention Center. Three firms submitted proposals and were interviewed by a three member panel comprised of the County Judge/Executive, Deputy Judge/Executive and retired banking executive Dennis Rich. Upon completion of the interviews the consensus was to recommend Trace Creek. This firm has extensive experience in construction management, including in the area of detention facilities and project renovation. He advised the architects have been consulted and confirm that the firm recommended is capable of performing the task assigned. Judge Wood explained the next phase of this process is to authorize the County Judge to negotiate a fixed fee for the services requested, enter into a contract upon review of the county attorney, and proceed to conducting design and project bidding meeting between the stakeholders in preparation for the bidding process.

Judge Wood introduced Sam Howard and Vance Mitchell from Trace Creek. Mr. Howard gave a brief introduction of the firm.

Magistrate Coldiron questioned the firm's experience in detention center renovations and Mr. Howard explained his firm has been involved in the direct construction of detention centers in Boyd, Mason, and Harlan Counties. They have also been engaged in building justice centers in Roberson and Bracken Counties which both have intake and holding facilities.

Magistrate Riley questioned their protocols on employee background checks and equipment movement within the confines of the jail. Mr. Howard explained their process is to perform a State Police Background Check on all employees and those of the subcontractors, the same as they do in school construction projects. He further explained that when they are working in the facility all staff are clearly identifiable and in the presence of detention center staff for the protection and safety of all parties. He also explained that all equipment is carefully logged to insure adequate controls.

Magistrate Riley questioned when negotiations would begin on the fixed fee and was advised the parties would work together to have this ready for the next meeting.

Magistrate Riley offered a motion to authorize the County Judge/Executive to negotiate the fixed price for construction management of the renovation of the detention center with Trace Creek Construction. Magistrate Coldiron seconded the motion. Upon a roll call vote Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

Acknowledgement of Conservation District Tax Rate

Judge Wood presented for acknowledgement of the court, the actions taken by the Grant County Conservation District to set the tax rate at .01 cents per \$100 valuation. Judge Wood advised this is the same rate as was charged in 2014 and the record will so reflect the rate has been acknowledged by the court.

Acquisition of Dump Trucks

Judge Wood presented a recommendation to the court to take action to authorize the County Judge/Executive to enter into a lease purchase agreement for three (3) 2016 7400 SFA 4X2 (SA525) Dump Trucks pursuant to the Commonwealth Of Kentucky Master Agreement 605-1500000771 in an amount of \$376,806 to be leased over 5 years.

Judge Wood advised these units are being lease purchased from the state price contract so as to take advantage of the public bidding that has already taken place and that the trucks can be leased at an annualized cost of \$81,500 for five years, but that staff is going to seek alternate interest rates to reduce the overall costs.

Magistrate Riley questioned if there had been previous discussion of purchasing over four years and was advised based on the costs associated with the acquisition it was necessary to carry the debt for five years.

Magistrate Coldiron confirmed there were sufficient funds budgeted to pay for the units and staff advised \$85,000 had been budgeted.

Magistrate Coldiron offered a motion to approve and Magistrate Riley seconded the motion. Upon a roll call vote Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

Courthouse Painting Project

Judge Wood presented a request of the court to authorize the County Judge/Executive to proceed in authorizing the painting of the exterior of Grant County Courthouse and Annex for Kidwell Custom Painting in an amount not to exceed \$7,000. Judge Wood advised this service was advertised for bids and no bids were received by the due date. This firm approached him after the bid date and asked to submit a proposal. He explained their proposal is below the amount for which bidding was required and is within the budgeted amount programmed.

Magistrate Riley confirmed this will include the painting of the annex. She was advised this was accurate. She said she would like to see other clean-up and repair work done at the annex, particularly around the handicapped access to the facility. She was advised this is all under review and plans for repairs are underway.

Magistrate Riley offered a motion to approve and Magistrate Coldiron seconded the motion. Upon a roll call vote Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

Ordinances and Resolutions

Judge Wood presented Ordinance 05-2015-680 for final action of the court. He called on the clerk to report on the ordinance.

The Clerk read the summary into the record as follows:

**AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE
CODE OF ORDINANCES OF THE COUNTY OF GRANT, KENTUCKY**

Magistrate Coldiron moved approval on final passage and recommendation and Magistrate Riley seconded the motion. Upon a roll call vote Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

Judge Wood presented for First Reading an ordinance providing for the adoption of the Kentucky Building Code and directing the clerk to post same for second reading and final passage.

Old Business

Judge Wood advised there was no old business to come before the court.

Judge/Executive's Report

Judge Wood announced it is with regret that he inform the Magistrates on the record that Benjamin Oldiges has resigned as Director of Recreation and Community Outreach.

He advised Deputy Judge Scott Kimmich will oversee day to day operations in that department until we hire a new director and ads have been placed in the paper for this week. He said he had already had half dozen applicants call with interest in the job.

He explained he will have a report and recommendation back to the court very soon. And reiterated what he has expressed in the media that everything is operating fine and that programs like Back to School Bash and Seniors Bash will move forward as planned.

Magistrate Riley questioned whether there would be a screening committee as there had been in the past and Judge Wood advised there would not.

Finally, Judge Wood announced the recent passing of the mother of Magistrate Newman. He said losing a parent is one of the most difficult experience we face in life and our thoughts and prayers are with Bobby and his family in this time of loss and mourning.

Citizen's Address

Judge Wood asked if there were any citizens seeking to address the court, no one responded

Adjournment

Judge Wood requested a motion to adjourn Fiscal Court to the hour of 7:00 p.m. EST on August, 3, 2015, or until the call of the chair. Magistrate Riley moved approval of the request and Magistrate Coldiron seconded the motion. The Court adjourned on a voice vote.

Signed:

Stephen P. Wood
Grant County Judge/Executive