

**Minutes**  
**Grant County Fiscal Court**  
**November 2, 2015**

**Call to Order**

Judge/Executive Stephen Wood called to order the November 2, 2015 meeting of the Grant County Fiscal Court.

Those in attendance were Judge/Executive Stephen P. Wood; Magistrates Jacquelyn Riley, Bobby Newman, and Shawna Coldiron; Joe Taylor, County Attorney; Sheriff Chuck Dills; Jailer Chris Hankins; and Deputy Judge/Executive & Fiscal Court Clerk Scott Kimmich.

Citizens in attendance were: Deputy Sheriff Mike Webster, Robert Hall, John Souder, John Mitchell (St. Elizabeth Hospital), Dr. Lynn Sadler, Emily Wherle, Stephanie Vogel, and Jennifer Hunter (All representatives of the Northern KY District Health District).

**Invocation and Pledge of Allegiance**

Judge Wood led in the Pledge and called upon Joshua Cummins, Pastor, Revive Church in Williamstown to offer the invocation.

**Review and Approval of the Agenda**

Judge Wood presented the Agenda for approval. Magistrate Coldiron offered a motion to approve and Magistrate Newman seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

**Approval of the Minutes**

Judge Wood presented the minutes of the Special Meeting held October 12, 2015 for consideration. Magistrate Riley offered a motion to approve with changes submitted to the clerk prior to the commencement of the meeting and Magistrate Coldiron seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

Judge Wood presented the minutes of the Meeting held October 19, 2015 for consideration. Judge Wood offered a motion to approve and Magistrate Riley seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

**Delegations**

Judge Wood recognized Dr. Lynn Sadler, Director of Public Health at the Northern Kentucky Independent Health District who made a presentation on the proposed needle exchange program for which the protocols have been approved by the District Board, and requested for development and program placement in Grant County by the Grant County Board of Health and Williamstown City Council.

Dr. Sadler presented information highlighted in a packet of information presented to the magistrates (copy of which will be attached as an exhibit to these minutes).

Dr. Sadler explained this a totally voluntary program and that at the present time it can be established at the local health department at no cost, thus seeking to reduce the heroin use while protecting the community from an outbreak of Hepatitis C, Hepatitis B, or HIV.

Mr. John Mitchell, St. Elizabeth Hospital, expressed that the hospital is fully supportive of this effort.

Magistrate Newman questioned whether those using the Grant County Health Department will be restricted to Grant County residents and was told no.

Magistrate Riley said she just wanted to clarify that if the program is established, people from anywhere can come to Grant County and participate in the exchange and was told that is accurate.

Magistrate Coldiron said that in talking with people in Grant County the general consensus of those with whom she has come in contact is that they are opposed to this program.

Magistrate Riley explained that given her experience as a member of the Champions for a Drug Grant County, she would like to understand what the health department offers for preventive education and treatment as it's been difficult in the past to educate our youth in our local school system. She explained she has also heard from a number of people who oppose this program as well.

Magistrate Riley confirmed that while there exists a current funding stream for this program, there is in fact no funds currently in the drug prevention legislation that made this possible at the state level and was advised she is accurate.

Judge Wood confirmed that the main objective of this program is serve as a tool to fight the spread of communicable disease and was told that was accurate.

When Magistrates Newman and Coldiron presented differing scenarios as to how people could access the exchange, including individuals access them for family or friends, it was clear the current protocols would not prohibit this as the current protocols do not address requiring the patient to provide proof, such as injection sites, to secure needles.

After a lengthy discussion Judge Wood advised this will be placed on a future caucus agenda and thanked Dr. Sadler and her staff for making the presentation.

### **Executive Orders**

Executive Order 15-58

Judge Wood presented for consideration Executive Order 15-58, an order reappointing Joyce Slayback to the Grant County Board of Adjustments.

Magistrate Coldiron offered a motion to approve and Magistrate Riley seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE,

Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

#### Executive Order 15-59

Judge Wood presented Executive Order 15-59, an order appointing Brennen Dills to a full-time position at the Grant County Road Department as recommended and requested by Steve Tatum, County Road Supervisor.

Magistrate Newman offered a motion to approve and Magistrate Riley seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

### **Fiscal Matters**

#### Claims List

Judge Wood presented for the court's approval the claims list dated November 2, 2015 against the General Fund; Road Fund; and Jail Funds as well as the LEGA Fund.

Magistrate Riley sought clarification as to why the Tahoe repairs were being paid from the General Fund if in fact this is the vehicle assigned to the Jail. Deputy Kimmich advised he thought this was another vehicle but would seek clarification as to which vehicle this was for and report back to Magistrate Coldiron.

Magistrate Riley also sought clarification on the expenses paid to the outside Building Inspector and was advised this was due to an increase demand and that will be reflective both in increased revenue through permit fees.

Magistrate Coldiron questioned the payment to "government utilities" staff will report back.

Magistrate Coldiron offered a motion to approve and Magistrate Riley seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

#### Court Order Transfer-

Judge Wood presented the Court Order Transfer to provide for the payment of bills for unexpected repairs needed to the outside lighting at the Grant County Justice Center and provide for the payment of the part time inspector who assists the building inspector as we have seen a significant increase in permit requests and Mr. McClure is serving more than was anticipated.

Magistrate Riley offered a motion to approve and Magistrate Newman seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

#### Treasurer's Cash Position Report-

Judge Wood presented the Treasurer's Cash position report for review and acknowledgement by

the court but advised no formal action is necessary.

Magistrate Coldiron questioned the average monthly balance maintained in the County Payroll Fund. Staff is to provide her with a report on this issue.

While under Fiscal Matters, Judge Wood recognized Sheriff Chuck Dills who reported the county would take in an estimated \$10,000 from the county auction. Magistrates expressed pleasure with the amount raised and the fact some of the unsightly vehicles and debris will be removed from county property.

### **Ordinance and Resolutions**

There were no ordinances or resolutions to come before the court.

### **New Business**

Judge Wood presented a request that he be permitted to enter into a contract for services with the County Attorney whereby the County Attorney will employ a part time Civil Assistant at a rate of \$1,500 per month to be paid from fees and revenue generated in the County Attorney's Office, to review contracts, memorandum of agreement, planning and zoning issues and things of that nature on his behalf with the understanding the County Attorney will still attend court meetings and represent the county in litigation.

Magistrate Newman questioned whether this \$1,500 per month opportunity should be opened up to other attorneys in the community. The County Attorney advised this individual is already working in his office, has access to his files and records, and he trusts her to do the work.

Magistrate Riley questioned if benefits would be provided this employee and the County Attorney advised she works less than 100 hours per month therefore there will be no benefits associated with this position.

Magistrate Coldiron confirmed the payment will all come from the County Attorney's Office and no funds will be paid from the county funds. She was advised this was accurate. Mrs. Coldiron also confirmed for the record that the County Attorney will continue to be present at Court meetings. She said the people elected Mr. Taylor and would expect him to be present.

A question was raised as to what would be the situation if the court for whatever reason felt the need for outside counsel and was advised the court maintains a statutory right in all matters to seek outside legal counsel if it is in their determination in the best interest of the residents of the county.

A question was raised as to why this is coming before the court and it was advised that for all practical purposes this could be done without fiscal court approval, albeit the County Attorney would have to issue the individual's payroll himself rather than have the county process it. But as a since of fairness to the Magistrates he felt it best to bring this matter to the court for their consideration.

It was also explained that if in the months ahead the Fiscal Court has concerns or reservations concerning this program they can terminate the agreement with 30-60 days written notice.

Magistrate Newman offered a motion to approve and Magistrate Riley seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

### **Old Business**

There was no old business to come before the court.

### **Administrative/Departmental Reporting**

Judge Wood asked that Colton Simpson and Kyle Wallace step forward and presented each of these young men with a certificate of appreciation on behalf of the court, expressing the appreciation of the people of the county for their exemplary service during some turbulent times in the Department of Recreation and Community Outreach.

### **Citizen's Address**

There were no citizens seeking recognition of the court.

### **Judge's Report**

Judge Wood recognized Magistrate Newman who advised he would like for the court to show support and recognition to the Grant County High School Marching Band on winning First Place in the Class AAAA Kentucky Music Educators' Association Competition. It was agreed this recognition would take place at the next court meeting.

Magistrate Newman also expressed his desire to have a report on the issue of the need for the county to employ an animal control officer. This item will be placed on the next agenda.

### **Executive Session**

Judge advised there would be no need for executive session.

### **Adjournment**

Judge Wood requested a motion to adjourn Fiscal Court to the hour of 7:00 p.m. EST on November 16, 2015, or until the call of the chair. Magistrate Riley moved to adjourn and Magistrate Newman seconded the motion.

The Court adjourned on a voice vote.

Signed:

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Stephen P. Wood  
Grant County Judge/Executive