



FISCAL COURT MINUTES

October 3, 2016

7:00 P.M.

CALL TO ORDER

Judge/Executive Stephen Wood called to meeting the Grant County Fiscal Court on October 3, 2017 and called forward Reverend Will Dusing, Minister of Williamstown Christian Church to lead in the invocation before Judge Wood led in the Pledge of Allegiance.

Attendees:

Judge Stephen Wood; Magistrates Jacquelyn Riley, Shawna Coldiron, and Bobby Newman; County Attorney Joe Taylor' Sheriff Chuck Dills; Jailer Chris Hankins; Deputy Judge/Fiscal Court Clerk Scott Kimmich

Guests:

Chief Deputy Jailer Lisa Mentrup, Deputy Jailers Howard Chipman, James Dressman, and Adam Prince; Cindy Chipman, Philip Knarr, David Rose, and Teresa Wood.

REVIEW AND APPROVAL OF THE AGENDA

Judge Wood presented the Agenda for approval of the court noting the only change is the addition of the acknowledgement of the Treasurer's Report.

Magistrate Coldiron moved approval of the requested motion and Magistrate Newman seconded the motion. There being no further discussion Judge Wood directed the clerk to call the roll whereupon all members present voted in the affirmative.

APPROVAL OF THE MINUTES

Judge Wood presented for the approval of the court the minutes of the Special Meeting held on September 13, 2016 and noted that grammatical changes had been made per the notations of Magistrate Coldiron.

Magistrate Coldiron moved approval of the requested motion and Magistrate Newman seconded the motion. There being no further discussion Judge Wood directed the clerk to call the roll whereupon all members present voted in the affirmative.

Judge Wood presented for the approval of the court the minutes of the meeting held September 19, 2016.

Magistrate Coldiron moved approval of the requested motion and Magistrate Riley seconded the motion. There being no further discussion Judge Wood directed the clerk to call the roll whereupon all members present voted in the affirmative.

Judge Wood presented for the approval of the court the minutes of the Special Called Meeting

held on September 26, 2016.

Magistrate Newman moved approval of the requested motion and Magistrate Coldiron seconded the motion. There being no further discussion Judge Wood directed the clerk to call the roll whereupon all members present voted in the affirmative.

FISCAL MATTERS:

Judge Wood presented for the approval of the court those transfers sufficient for payment of the claims against the General, Road and Jail Funds.

Magistrate Coldiron moved approval of the requested motion and Magistrate Newman seconded the motion. Mr. Newman questioned when the county would stop paying for mowing of county park properties at Jonesville and Mt. Zion parks now that the jail is remaining open and mowing season is coming to a close. Judge Wood advised no determination has been made but that this is certainly something the county will stay on top of.

There being no further discussion Judge Wood directed the clerk to call the roll whereupon all members present voted in the affirmative.

Judge Wood presented for the approval of the court the claims list dated October 3, 2016 against the General, Road, and Jail Funds.

Magistrate Newman questioned whether the bill for the Stanley Funeral Homes was for one pauper funeral or more than one. Judge Wood advised the administration would get back to Magistrate Newman on this issue.

Magistrate Coldiron moved approval of the requested motion and Magistrate Riley seconded the motion. There being no further discussion Judge Wood directed the clerk to call the roll whereupon all members present voted in the affirmative.

Judge Wood advised the court the Treasurer's Monthly Cash Position Report has been received and copy is provided in the office for anyone seeking public review.

Judge Wood presented for the court's approval a request of the County Treasurer to void General Fund check #23802 payable to Bonnie Courtney, in the amount of \$25.00 as a check that was issued to the wrong vendor and Road Fund check #124846 payable to Len Riegler Blacktop, Inc, the amount of \$6,491.61 as the check was prepared for an amount that included a partial payment that had been made on a previous billing and therefore this check was for more than was necessary. The vendor has returned the check.

Magistrate Newman moved approval of the requested motion and Magistrate Coldiron seconded the motion. There being no further discussion Judge Wood directed the clerk to call the roll whereupon all members present voted in the affirmative.

ORDINANCES AND RESOLUTIONS

Judge Wood presented for first reading Ordinance 10-2016-697 and requested the clerk to report same by title and summary.

The clerk read the title and summary of the ordinance.

AN ORDINANCE OF THE FISCAL COURT OF THE COUNTY OF GRANT, KENTUCKY, ADOPTING THE RECOMMENDATION AND FINDINGS OF FACTS OF THE GRANT COUNTY PLANNING AND ZONING COMMISSION FOR A REQUEST OF DAVID & TESS KNOBLOCH FOR A ZONING MAP AMENDMENT, SUCH ZONING MAP AMENDMENT BEING A ZONE CHANGE FROM AGRICULTURAL ONE (A-1) TO RESIDENTIAL ONE-A (R-1A) ON A 2.0 ACRE SITE LOCATED ON THE SOUTHWEST SIDE OF SIPPLE RD, APPROXIMATELY 0.275 MILES NORTH OF ARNOLD'S CREEK RD GRANT COUNTY, KENTUCKY.

Judge Wood presented for first reading Ordinance 10-2016-698 and requested the clerk to report same by title and summary.

The clerk read the title and summary of the ordinance.

AN ORDINANCE OF THE FISCAL COURT OF THE COUNTY OF GRANT, KENTUCKY, ADOPTING THE RECOMMENDATION AND FINDINGS OF FACTS OF THE GRANT COUNTY PLANNING AND ZONING COMMISSION FOR A REQUEST OF JAMES & BILLIE JO HENAGE FOR A ZONING MAP AMENDMENT, SUCH ZONING MAP AMENDMENT BEING A ZONE CHANGE FROM AGRICULTURAL ONE (A-1) TO RESIDENTIAL ONE-A (R-1A) ON A 3.3312 ACRE SITE LOCATED ON THE EAST SIDE OF DRY RIDGE MT. ZION RD AND 0.90 MILES NORTH OF KY ROUTE #22 (TAFT HIGHWAY), GRANT COUNTY, KENTUCKY.

NEW BUSINESS:

Judge Wood presented the Court with a recommendation to proceed in taking action to adopt the Policies and Procedures Manual for the Grant County Detention Center. He explained to the public that this document was substantially that which the Jailer and Fiscal Court had agreed to in caucus during a meeting the preceding Friday and ask the clerk to read a resolution providing for the approval of the manual.

The clerk reported:

RESOLUTION 16-14

A RESOLUTION OF THE GRANT COUNTY FISCAL COURT DIRECTING THAT JUDGE/EXECUTIVE STEPHEN WOOD COMMUNICATE WITH THE KENTUCKY DEPARTMENT OF CORRECTIONS TO ADVISE THE FISCAL COURT HAS APPROVED THE POLICIES AND PROCEDURES IN PRINCIPLE AND THEORY IN COMPLIANCE WITH KENTUCKY ADMINISTRATIVE REGULATIONS AND WILL PROCEED WITH CODIFICATION OF THE POLICIES AND PROCEDURES TO INSURE PROPER CROSS REFERENCING OF SAID DOCUMENTS.

Whereas, the Grant County Fiscal Court is charged with reviewing and approving a Policies and Procedures manual for the operation of the Grant County Detention Center in accordance with the provisions of the Kentucky Administrative Regulations, and;

Whereas, the Grant County Fiscal Court has consulted with the Jailer in reviewing the Policies and Procedures manual, and;

Whereas, the Grant County Fiscal Court and Grant County Jailer agree in principle and theory to the terms outlined in the attached Policies and Procedures Manual.

NOW, THEREFORE, BE IT RESOLVED the Grant County Fiscal Court does hereby authorize and direct Judge/Executive Stephen Wood to notify the Kentucky Department of Corrections that the Fiscal Court has approved the attached Policies and Procedures for the operation of the Grant County Detention Center, pursuant to Kentucky Administrative Regulations and that the Fiscal Court and Jailer are in concurrence with the terms contained herein.

Be it further resolved that the Fiscal Court and Jailer have mutually agreed to have the Policies and Procedures redrafted for the sole purpose of insuring cross referencing and compliance with the Kentucky Administrative Regulations, and;

Be it further resolved that the Organizational Chart for the Grant County Detention Center shall provide for a command staff limited to One (1) Chief Deputy and Two (2) Captains, complimented by 36 additional full-time and four part-time subordinate personnel as provided for in approval of the appropriations of the 2016-2017 Budget to be dispersed throughout the facility at the discretion of the Jailer and all job descriptions for the Detention Center shall for ease in administration be set aside from the Policies and Procedures Manual and adopted as a separate component part, referenced therein.

Magistrates then took part in a discussion on the Resolution and Magistrate Riley indicated that she would like to see language added to the resolution to reference the Inmate Handbook without formally adopting the handbook as part of the P & P. It would be handled the same as the Personnel Policies and provide greater flexibility in modifications. However, she was not in favor of allowing the Jailer to make changes without Fiscal Court approval.

Magistrates Coldiron and Newman agreed that the court should review and approve changes to the inmate handbook.

A lengthy discussion ensued in which the Magistrates expressed a desire to maintain approval over any items for which they could be held liable in court, such as the inmate handbook. It was discussed that this issue is referenced in the KAR and the court can revert to that as a guide in how to move forward.

The Jailer advised that inasmuch as the Fiscal Court wanted to maintain control over the approval of the Inmate Handbook and was unwilling to approve the organizational chart he had submitted he was "recanting" his support for the approval of the Policies and Procedures manual in total.

Magistrate Riley reaffirmed that on Friday she indicated she was not approving an org chart that referenced a Chief Deputy, Major, and Two Captains.

Magistrate Newman made a motion to approve the Resolution as read into the record and Judge Wood seconded the motion. The jailer again referenced he is "recanting" his agreement in principle as referenced in the resolution.

There being no further discussion Judge Wood directed the clerk to call the roll whereupon all members present voted in the affirmative.

JUDGE EXECUTIVE'S REPORT

Judge/Executive Stephen Wood expressed gratitude to all who participated in bringing the replica of the Vietnam War Memorial to Grant County and all who visited. He said it was a moving experience and he was honored to have been a part of the opening ceremony.

Magistrate Riley reported that the final Community Listening Event for the county wide trails program will be upcoming at Williamstown High School on October 6 at 7:00 and encouraged everyone to attend. She and Judge Wood agreed this is a great concept for the county and Mrs. Riley said through innovative planning the trails can be achieved and that based on information from the Kentucky League of Cities, while cost is not insignificant, there are other barriers that will need to be overcome to complete a project of this magnitude and it can take up to 20 years to fully implement.

CITIZEN'S ADDRESS

Judge/Executive Stephen Wood opened the floor for citizens' comments.

Mr. Howard Chipman, an employee of the Grant County Jail, addressed the court and made the observation he believed the court could save money by having the inmates do grass mowing in the county and that it was his opinion they could do the work better.

Deputy Judge Kimmich advised he had analyzed the costs paid for mowing, in comparison to the salary and benefits of a jail employee supervising the inmates and determined there was no appreciable cost differential.

Mr. Chipman reiterated his position that the jail crews did it more often and did a better job, in his opinion.

He also questioned who would be doing snow removal at the county facilities this winter and was advised the county is evaluating options.

Mr. Philip Knarr addressed the court and expressed his appreciation to the court and the road department for the efforts they put forth on his road, Baton Rouge Road.

ADJOURNMENT

Judge Wood advised he would entertain a motion to adjourn until the hour of 7:00 p.m., prevailing local time, Monday, October 24, 2016, or until the call of the Chair.

Magistrate Newman moved approval of the requested motion and Magistrate Riley seconded the motion. There being no further discussion Judge Wood directed the clerk to call the roll whereupon all members present voted in the affirmative.

Signed:

Stephen P. Wood
Grant County Judge/Executive