

**Minutes  
Grant County Fiscal Court  
April 6, 2015**

**Call to Order**

Judge/Executive Stephen Wood called to order the April 6, 2015 meeting of the Grant County Fiscal Court.

Those in attendance were Judge/Executive Stephen P. Wood; Magistrates Jacquelyn Riley, Bobby Newman, and Shawna Coldiron; and Deputy Judge/Executive & Fiscal Court Clerk Scott Kimmich; Marsha Chaney, Animal Shelter Director; Bryan Miles, Solid Waste Coordinator; and Ben Oldiges, Director of Recreation and Community Services.

Citizens in attendance were: Former Williamstown Mayor Frances Simpson, Former Grant County Judge/Executive Carol Livingood, Clara and Vanous Brown, Mike Webster, Teresa Wood, John Souder, Robert Hall, and Ken Brown.

**Invocation and Pledge of Allegiance**

Judge Wood led in the Pledge and called upon Rev. Gary Swick, Minister of Williamstown Christian Church to offer the invocation and lead in the Pledge.

**Special Recognition**

Judge Wood announced that there would be two citizens presented with the Colonel John Grant Frontiersman Award, former Williamstown Mayor Frances Simpson and former Grant County Judge/Executive Carol Livingood.

Deputy Judge Kimmich advised Ms. Simpson had served as councilwoman for 4 years before serving 4 years as Mayor from 1990-1994. He announced as Ms. Simpson's accomplishments settling the legal disputes over ownership of Lake Williamstown, expansion and significant repairs to the city's sanitary sewer systems.

Ms. Simpson expressed her appreciation on having received the award and said it had truly been a team effort and shared her recognition with the department heads who served with her during her tenure.

Judge Wood presented the award to former Judge/Executive Livingood. He explained that Judge Livingood had served as Magistrate for 8 years and County Judge for 4 years, from 1990-1994. He jokingly expressed he had referred to the era when Grant County had a woman as Judge and Mayor of Williamstown as the era of "Thelma and Louise".

Judge Livingood expressed appreciation for the award and thanked the many people who had opened their hearts and homes to her as Judge. She said she would call people and ask them to put the coffee pot on she was on her way. She said those discussions with people in the community helped to keep her grounded and focused.

**Review and Approval of the Agenda**

Judge Wood presented the Agenda for approval. Magistrate Coldiron offered a motion to approve and Magistrate Riley seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

### **Approval of the Minutes**

Judge Wood presented the minutes of the meeting held March 16, 2015 for consideration. Magistrate Newman offered a motion to approve and Magistrate Coldiron seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

Judge Wood presented the minutes of the meeting held March 23, 2015 for consideration. Magistrate Coldiron offered a motion to approve and Magistrate Riley seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

### **Fiscal Matters**

Judge Wood presented the Treasurer's Quarterly report and asked for a motion of the court to acknowledge the receipt of same and post for audit.

Magistrate Riley offered a motion to acknowledge receipt and file the report for audit. Magistrate Coldiron seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

#### **Claims List**

Judge Wood presented for the court's approval the claims list dated April 6, 2015 against the General Fund; Road Fund; and Jail Fund.

Magistrate Coldiron moved approval of the Claims List and Magistrate Newman seconded the motion.

Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, with the exception of those claims due and payable to Owen County Rural Electric, upon which she would like the record to show her present but not voting, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried.

#### **Resolution 15-02(H)**

Judge Wood presented Resolution 15-02(H), a resolution approving line item transfers, within funds, to provide for the payment of bills. Magistrate Riley moved approval of the line item transfers and Magistrate Coldiron seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

#### **Voided Checks**

Judge Wood presented a recommendation of the County Treasurer that the court provide authorization to void checks outstanding for more than 90 days.

The Checks to be voided were: Check # 21170, Check # 20784, and Check # 20972

Magistrate Coldiron moved approval of the request to void checks and Magistrate Newman seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

## **New Business**

### **Resolution 15-10**

A Resolution of the Grant County Fiscal Court Adopting the “Grant County Complete Streets Policy”.

Judge Wood advised pursuant to the discussion held at the Caucus Meeting, this Resolution is presented as an opportunity for the Fiscal Court to adopt as a guiding principle the concept of a Complete Streets’ Policy and making provisions for an open and active dialogue and support for various forms of multimodal transportation when upgrades are being made, subdivisions are being built, or other initiatives are undertaken.

Magistrate Riley explained this is an important tool in providing guidance and advice as the county moves forward on infrastructure development to insure access to grants for walking trails and bike paths.

Magistrate Newman confirmed whether other jurisdictions in the county had adopted the plan and Ms. Riley confirmed that Williamstown, Dry Ridge, and Corinth have acted and Crittenden is reviewing the plan at the present time.

Magistrate Riley moved approval of the Resolution providing for the Complete Streets Plan. Magistrate Newman seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

Judge Wood then presented the policy document outlining the Complete Streets initiative.

Magistrate Riley moved approval of the Complete Streets Policy. Magistrate Newman seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

### **Contract for Architectural Services with Brandstetter Carroll, Inc.**

Judge Wood presented a request to authorize the execution of a contract by and between the county and Brandstetter Carroll for the renovation of the Grant County Detention Center.

Judge Wood advised the contract with Brandstetter Carroll, Inc. is a professional services contract that does not require bidding. He explained this firm has extensive experience in working on corrections projects and have completed new facilities in Kenton County and

participated in an ongoing renovation program at the Campbell County Detention Center over the last 7 years. They have also been engaged in the renovation and or construction of detention centers in the last five years in Russell and Clark Counties. Judge Wood explained this experience is invaluable in working with the Department of Corrections in the permitting and approval process. The fee for this service is 8% of the construction costs, which will be determined upon completion of the bidding process.

Magistrate Coldiron confirmed the fees will be paid from the proceeds of the bond sale.

Magistrate Riley moved approval of the contract by and between Grant County Fiscal Court and Brandstetter Carroll, Inc. for services related to the jail renovation. Magistrate Newman seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

#### Acceptance of the bid for Household Hazardous Waste

Judge Wood presented a recommendation of Bryan Miles, Solid Waste Coordinator, to accept the bid of Environmental Enterprises, Inc. for the disposal of household hazardous waste items.

Deputy Judge Kimmich apologized for having stated the terms inaccurately in the preparation of the agenda. The project bid is for \$11,250 and 75% of the cost is recoverable from the state.

Mr. Miles explained a number of the programs taking place in the Solid Waste Department including a making a report on the roadside clean-up. He advised there will be 30 agencies with more than 500 participants engaged in the clean-up. He also explained to the court that the tire shredding program brought in over 3,000 tires this year.

Magistrate Riley moved approval of the contract by and between Grant County Fiscal Court and Environmental Enterprises, Inc. for the disposal of household hazardous waste. Magistrate Newman seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

#### Personnel Actions

Judge Wood recommended the Fiscal Court take action to accept with regret the resignations of Barry Marksberry (Effective April 10, 2015) and Brent Caldwell (Effective April 10, 2015) from the County Road Department.

Magistrate Newman moved approval recommendation and Magistrate Coldiron seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

Judge Wood requested approval of the recommendation of the County Judge/Executive and County Road Supervisor to terminate the employment of Nathan Gerretson from the Grant County Road Department.

Magistrate Coldiron moved approval recommendation and Magistrate Riley seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE,

Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

Executive Order 15-28

Judge Wood requested approval of the court, of Order 15-28, approving the appointment of Curtis Maines as a Truck Driver/Laborer at the Grant County Road Department at an hourly rate of \$14.00. Mr. Maines has completed his CDL certification and holds a spraying license for week control. He also has experience in equipment repair and maintenance

Magistrate Coldiron moved approval recommendation and Magistrate Newman seconded the motion. Upon a roll call vote Magistrate Newman voted AYE, Magistrate Coldiron voted AYE, Magistrate Riley voted AYE, and Judge Wood voted AYE. Motion carried unanimously.

### **Administrative/Departmental Reporting**

#### **Parks and Community Service Update**

Judge Wood recognized Benjamin Oldiges for a report on the Grant County Parks Department.

Mr. Oldiges advised the court that the Easter Egg Hunt had been postponed to prevent damage to the parks as a result of the inclement weather that preceded the scheduled event. He also explained that the department is looking to participate in the Pitch Hit and Run program sponsored by Major League Baseball, an extension of programs being provided by the Little League. They are exploring the possibility of also doing Punt Pass and Kick which is a program sponsored by the National Football League.

Mr. Oldiges also advised the court that in consultation with educators it was explained that the summer program was designed for early childhood development and therefore there will be educators engaged in the summer camp to insure and enhanced focus on the intended purpose of early childhood development.

Finally, Mr. Oldiges said his team is working with the Northern Kentucky Senior Games and will be assisting in the coordination of the event which is designed to provide a competitive recreational atmosphere for residents of the Northern Kentucky Community who are age 50 and above.

#### **Employee Recognition**

Deputy Judge Kimmich advised the court that Marsha Chaney, the Director of the Animal Shelter has been recognized by the Kentucky Animal Control Association for her excellence in Animal Shelter Care and Management. She has been named the Outstanding Employee of the Year.

Mrs. Chaney was present and the court thanked her publicly for a job well done.

### **Judge/Executive's Report**

Judge Wood announced the county has received \$14,000 in funding through the Emergency Road Aid fund for Scaffold Lick Road. This bridge replacement will be underway within two weeks. The road was closed nearly a year ago. Creating delays in timing for transporting students

as well as increased cost to the school district.

**Citizen's Address**

Judge Wood asked if there were any citizens seeking to address the court, no one responded

**Adjournment**

Judge Wood requested a motion to adjourn Fiscal Court to the hour of 7:00 p.m. EST on April 20, 2015, or until the call of the chair. Magistrate Riley moved approval of the request and Magistrate Newman seconded the motion.

The Court adjourned on a voice vote.

Signed:

---

Stephen P. Wood  
Grant County Judge/Executive