

The Grant County Fiscal Court met in Special Session on Friday, December 16, 2016 at 5:15 P.M. at the Grant County Courthouse in Williamstown, Kentucky 41097, with Jacquelyn Riley, Magistrate 1st District, Present; Shawna Coldiron, Magistrate 2nd District, Present; Bobby Newman, Magistrate 3rd District, Present; Deputy Judge Pat Conrad and Hon. Stephen Wood, County Judge/Executive, Present and Presiding.

The following guests were in attendance: Tabatha Clemons, Grant County Clerk, Susan Nimersheim, Grant County Librarian, Mike Webster, Grant County Sheriffs' Deputy, Howard Chipman, Cindy Chipman and Garry Edmondson, Attorney at Law.

CALL TO ORDER:

Judge/Executive Stephen P. Wood called the meeting to order and asked Pat Conrad, Deputy Judge to offer the invocation, after which Judge Wood led in the Pledge of Allegiance.

APPROVAL OF AGENDA:

Judge Wood presented the agenda for approval. Motion of Magistrate Riley, seconded by Magistrate Newman to approve the agenda as presented. The roll was called whereupon all members present voted in the affirmative.

APPROVAL OF MINUTES:

Judge/Executive Stephen P. Wood then presented the minutes of December 5, 2016 and asked for a motion of approval of those minutes. Magistrate Coldiron stated that she had found a few grammatical errors and had emailed Mrs. Conrad those corrections.

Magistrate Riley asked that those minutes reflect that she desires a worksheet from the County Treasurer showing projected Revenues and expenses for the final six months of this Fiscal Year.

Mrs. Conrad stated that she would be sure and add that to the minutes of December 5th. Motion of Magistrate Coldiron and seconded by Magistrate Riley to approve the minutes of December 5, 2016 with those changes noted.

FISCAL MATTERS:

Judge/Executive Stephen P. Wood presented the claims to be paid for the General, Road, Jail Funds, and the list of utilities that were paid on December 9th so that they would not be paid late, along with the Transfers as requested. Magistrate Riley moved to approve the payment of all claims submitted on the General, Road, Jail Funds, and utilities along with the transfers as requested. Magistrate Newman seconded the motion. There being no further discussion Judge/Executive Wood directed the Fiscal Court Clerk to call the roll, whereupon all members present voted in the affirmative.

Judge/Executive Stephen P. Wood then presented for permission to void Check # 23861, dated October 4, 2016, and drawn on the General Fund in the amount of \$175.00 and made payable to the Kentucky Local Issues Conference. Due to an error this check was issued twice.

Motion of Magistrate Coldiron, seconded by Magistrate Riley to grant permission to void Check # 23861, dated October 4, 2016, and drawn on the General Fund in the amount of \$175.00 and made payable to the Kentucky Local Issues Conference.

Due to an error this check was issued twice. There being no further discussion Judge/Executive Wood directed the Fiscal Court Clerk to call the roll, whereupon all members present voted in the affirmative.

Judge/Executive Stephen P. Wood then presented for permission to void Check # 24199, dated October 4, 2016, and drawn on the General Fund in the amount of

\$965.39 and made payable to the Kentucky State Treasurer. Due to an error this check was issued twice. Magistrate Coldiron asked what had occurred to cause these checks to be issued twice. Mrs. Conrad stated that the invoice was received twice in error and it was a couple of weeks between the first invoice and the second one and that she did not 'catch' it when it was presented the second time. Magistrate Coldiron asked if there was some way that we could flag a check No. or an invoice number that might prevent these occurrences from happening in the future. Mrs. Conrad stated that at this time we do not have software that is capable of doing that. Motion of Magistrate Newman, seconded by Magistrate Riley to Void Check # 24199, dated October 4, 2016, and drawn on the General Fund in the amount of \$965.39 and made payable to the Kentucky State Treasurer.

There being no further discussion Judge/Executive Wood directed the Fiscal Court Clerk to call the roll, whereupon all members present voted in the affirmative.

Judge/Executive Stephen P. Wood then presented for permission to Stop Payment on Check No. 24029 dated November 15, 2016 and drawn on the General Fund in the amount of \$165.00 and made payable to Jed Ashcraft. The check was never received by the poll worker and is presumed lost. The Magistrates questioned whether the addresses were wrong or was there another reason that we needed to issue new checks. Magistrate Riley also asked if we made sure that these people were not paid twice. Mrs. Conrad stated that the County Treasurer also checks with the bank the day after the Fiscal Court meeting to make sure that they have not cleared before placing the Stop Payment. Mrs. Clemons, Grant County Clerk then stated that the addresses were correct but because the Williamstown mail gets sent to Cincinnati and then back to Williamstown

that increases the probability of checks getting lost in transit. She stated that she has asked that the Treasurer allow her to personally deliver those checks to the poll workers. Magistrate Newman then asked if he could make a motion to stop payment on check No. 24029 payable to Jed Ashcraft, check No. 24093 payable to James Peck, Check No. 24094 payable to Judy Peck, and check No. 24108 payable to Dorothy Smith in one motion to take care of them all. Judge Wood said, 'yes, I believe that you can. Whereupon Mr. Newman moved to stop payment on those four checks that never arrived and were presumed lost. Magistrate Riley seconded the motion. There being no further discussion, Judge Wood directed the clerk to call the roll, whereupon all members present voted in the affirmative.

DELEGATIONS:

Judge/Executive Stephen P. Wood then recognized County Clerk, Tabatha Clemons. Mrs. Clemons reminded the Court that she is required by Kentucky Law to present a budget to the Fiscal Court for Calendar Year 2017 showing anticipated revenues and expenditures. She also presented the Annual Order setting Maximum amounts for Deputies and Assistants. She specifically asked the court to approve the budget in whole. Mrs. Clemons also addressed some concerns about health insurance and stated that we need to start thinking about that now.

Magistrate Riley stated that she would like a caucus meeting and wants everyone involved including all the department heads.

Motion of Magistrate Coldiron, seconded by Magistrate Newman for approval in whole of the county clerk's budget including the Annual Order setting maximum amounts for Deputies and Assistants. This includes anticipated revenue, expenses and salaries in whole.

Judge/Executive Wood directed the Fiscal Court Clerk to call the roll, whereupon all members present voted in the affirmative. Mrs. Clemons thanked the court.

Judge/Executive Stephen P. Wood then recognized Susan Nimersheim, Librarian at the Grant County Public Library. Mrs. Nimersheim presented her 2016 Kentucky Annual Report to the Court. Mrs. Nimersheim reported that over 100,000 people came through the library doors to date this year. There are many requests to use the community room and the library continues to work with job seekers. They have worked with unemployed residents and developed Small Business workshops, and started family programs. She has implemented a program called S.T.E.A.M. and program attendance is increasing. She stated that they are always open to suggestions and have partnered with libraries in Northern Kentucky to implement a program called "NEA Big Read" in February.

Mrs. Riley stated that she would like more early childhood development programs implemented. Judge Wood complimented Mrs. Nimersheim on the newsletter and said it was very well done. Mrs. Nimersheim stated that she is excited about the possibility of a grant which will be used for additional construction at the library. It is not cut in stone but she is very excited about the possibility that Grant County Library could get this grant. She is also excited about focusing on the older adults and procuring their stories and photographs. She thinks this is an untapped resource in the history of Grant County.

Magistrate Newman thanked Susan and stated that she and her employees are doing a great job.

APPOINTMENTS:

Judge/Executive Stephen P. Wood then presented at the request of Coroner Robert D. McDaniel, an Appointment of Douglas L. Clifton to serve as Deputy Coroner to replace Mr. Lamar Fowler. Motion of Magistrate Newman, seconded by Magistrate Coldiron to appoint Douglas L. Clifton to serve as Deputy Coroner.

Judge/Executive Wood directed the clerk to call the roll, whereupon all members present voted in the affirmative.

NEW BUSINESS:

Judge/Executive Stephen P. Wood then presented with regret the resignation of Lamar Fowler, Deputy Coroner effective December 31, 2016. Judge Wood stated that the court accepts Mr. Fowler's resignation and will publish it in the court minutes.

JUDGE'S REPORT:

Judge/Executive Wood stated that the work at the Detention Center is moving along and thanked Mr. Chipman who was in the audience for all his hard work to get things accomplished and that it is looking much better. Judge Wood informed the court that an emergency order was issued because of the failure of the large 20 ton heating unit that sets on top of the old portion of the Detention Center. The Department of Corrections stated that no new prisoners could be housed in that portion of the Detention Center (the X Block which houses a large portion of inmates). Mr. James Crawford, Commonwealth Attorney strongly urged the Judge/Executive to get this fixed as soon as possible.

Magistrates Riley and Coldiron expressed concerns about where the funding would come

from to make this purchase. Judge Wood stated that we would have to find the funds, because we need that portion of the jail functioning in order to get our state inmate count increased.

CITIZEN'S ADDRESS:

Mr. Mike Webster addressed the court and asked that the court write a letter to the insurance company to see what we can do to possibly make our insurance more affordable. Judge Wood stated that we can do that.

EXECUTIVE SESSION:

Magistrate Coldiron moved to go into executive session per KRS 61.81 to discuss proposed or pending litigation and personnel at 6:15 P.M. and Magistrate Newman seconded. .

Magistrate Coldiron moved and Magistrate Riley seconded to come out of executive session at 7:07 P.M. Court reconvened at 7:10 P.M.

ADJOURNMENT:

Judge/Executive Stephen P. Wood then asked for a motion to adjourn until the next Special meeting of the Grant County Fiscal Court which will be held in the Grant County Courthouse on Tuesday, January 3, 2017, because the courthouse and offices will be closed on Monday, January 2nd 2017; or until the call of the chair.

Magistrate Coldiron made the motion and Magistrate Newman seconded the motion to adjourn.

Grant County Judge Executive
Stephen P. Wood