Grant County Transient Room Tax Return

Grant County Deputy Judge/Executive: Colton Simpson
101 N Main Street, Suite 3
Williamstown, Ky 41097
(859) 823-7561

Account Number Issued by Grant County:_____

Please Select From the Following: Hotel___Motel ___ STRP___ OTHER____

Corporation Name:_____

Address:_____

City, State, Zip:_____

Phone Number: _____

Email:_____

DBA:_____

FEIN:_____

Registered Agent/Manager:_____

Address:_____

City, State, Zip:_____

Phone Number:_____

Email:_____

TAX PERIOD: 1 2 3 4

Beginning Date:_____

End Date:_____

1. Total Number of Bedrooms in Property . . . . . _____
2. Total Number of Nights Sold This Tax Period . . . . . _____
3. (From AIRBNB) Gross Room Rental Receipts including Adjustments . . . . . $_____
4. Adjustments Claimed from AIRBNB. . . . . $_____
5. Total Taxable Receipts from AIRBNB (Diff. between lines 3 and 4). . . . . $_____
6. Tax Due (3% of Line 5) ONLY FROM AIRBNB RECEIPTS. . . . . $_____
7. Penalty and/or Interest Due (See Instruction #5). . . . . $_____
8. **Total Payment Made** (Line 6 plus line 7) . . . . . $_____

Automatic Withholding & Remittance From Other Platforms

9. Gross Room Rental Receipts (ALL OTHER PLATFORMS) Including Adjustments) . . . . . $_____
10. Adjustments Claimed (See Instruction #2 Below) . . . . . (_____)
11. Total Taxable Guest Rental Receipts (Diff. between lines 9 and 10) . . . . . $_____
12. Tax Due (3% of Line 11). . . . . $_____
13. Penalty and/or Interest Due (See Instruction #5). . . . . $_____
14. **Total Payment Made by Platforms** (Line 12 plus line 13) . . . . . $_____
15. **TOTAL TAXES COLLECTED BY COUNTY (LINE 8 plus Line 14)** . . . . . $_____

I hereby certify that the statements made herein and in any supporting schedules are true, correct and complete to the best of my knowledge.

_____

Signature Title Date

Instructions

1. **When & Where to File**: The Transient Room Tax Return is due on a Quarterly Basis, on or before (1) April 30th, (2) July 31st, (3) October 31st, and (4) January 31st. If no taxes are due, please send a signed return. All returns should be mailed and made out to the **Grant County Tax Administrator**, at 101 N Main Street, Suite 3, Williamstown, Ky 41097.
2. **Adjustments:** All adjustments must be listed and explained on the back of this form. Items already adjusted through Gross Room Rentals are not to be deducted again. Adjustments allowable are: Adjustments to room rates for complaints, etc., bad debts, complimentary rooms, coupons, discounts, front desk errors, guaranteed no shows not collected, and refunds.
3. **Rate of Tax:** The Grant County Fiscal Court pursuant to KRS 91A.390 have levied a three (3) percent transient room tax to provide funds for the operation of the Grant County Tourism Commission.
4. **Notice of Change in TAX ACCOUNT: If any change to your Account occurs, notify the Grant County Tax Administrator.**
5. **Liability for Late or Incomplete Filing: Any return postmarked after the deadline will be considered late and a penalty and interest may be charged at a rate of 12% per annum. A penalty of 10% of the amount of the unpaid tax may also be charged. Anyone who refuses or fails to pay this tax may be subject to a fine of not less than $25 but no more than $200 for each day the payment is due and not paid.**